

ISLE OF ANGLESEY COUNTY COUNCIL	
Committee:	Democratic Services Committee
Date of meeting:	30 September 2015
Title:	Members' Annual Reports
Author:	Head of Democratic Services
Purpose of the report:	To inform the Committee of progress with regard to publishing Annual Reports for 2014/15 and the proposed arrangements for publishing 2015/16 Annual Reports.

1.0 Background

- 1.1 I have previously reported to this Committee on Section 5 of the Local Government (Wales) Measure 2011 which places an obligation on the Council to ensure that arrangements are in place for Members to prepare annual reports.
- 1.2 I submitted reports to the last two meetings of this Committee with regard to the proposed arrangements for the preparation of Members' Annual Reports for 2014/15.

2.0 Publishing Annual Reports for 2014/15

- 2.1 A template (see **Appendix 1**) was sent to each Member on 2 April 2015. This was later than the original timescale (ie the third week in March) to enable us to include information on attendance at committee meetings up to the end of March 2015.
- 2.2 Annual reports by all Members have by now been published on our website on the following link:
<http://www.anglesey.gov.uk/council-and-democracy/councillors-democracy-and-elections/councillors/councillors-annual-report-?redirect=false>
- 2.3 However, we failed to publish all the reports within the original deadline of 30 June 2015. Group Leaders will need to be asked to ensure that Members adhere to the timescale for next year's reports.

3.0 Publishing Annual Reports for 2015/16

- 3.1. It is intended to follow the following timescale for publishing 2015/16 Annual Reports:

- Circulate template to Members – **by 22 April 2016** (the template to include details of each Member’s attendance at main committees, sub-committees, meetings of outside bodies and any learning and development sessions attended).
- Members to forward draft reports to Democratic Services – **by 20 May 2016**.
- Complete and publish reports on the Council’s website – **by 30 June 2016**.

4.0 Recommendation

The Committee is requested:

- 4.1 to note the position with regard to publishing Members’ Annual Reports for 2014/15.
- 4.2 to comment on the proposed arrangements for publishing Members’ Annual Reports for 2015/16.

Huw Jones
Head of Democratic Services

21 September 2015

Member's Annual Report 2014/15

This is the report by the Councillor below regarding his key activities over the year ending 31 March 2015. It is provided for the information of all constituents and for no other purpose. The views expressed in this report are those of the Councillor and not necessarily reflect the views of the Isle of Anglesey County Council.

Councillor:

Group:

Ward:

1 - Role & Responsibilities

Between April 2014 and March 2015, I sat on the following main committees / sub-committees:	¹ Attendance Figures

The statistics provided are relevant only to the committees listed in this table. The statistics do not include attendance at other meetings related to the work of the Council.

Attendance levels may vary due to the nature of work and responsibilities of members - as portfolio holder, committee chair or representing the Council on outside bodies, for example.

I am a member of the Isle of Anglesey Charitable Trust (I attended meetings).

I represent the Council on the following outside bodies:	Number of meetings arranged	Number attended

2 - Constituency Activity

¹ Attendance figures supplied by the Isle of Anglesey County Council

3 - Initiatives and Special Activities

4 - Learning and Development

I have attended the following learning and development initiatives during the past year (information supplied by the Isle of Anglesey County Council):

5 - Other Activities and Issues

Councillor

April 2015
